

# **INDIANA DATA AND COMMUNICATIONS SYSTEM**

## **COMMITTEE MEETING**

September 7, 2004

The IDACS Committee met on Tuesday, September 7, 2004 at 10:00 a.m., at the Indiana State Police Post # 52, with the following members in attendance:

Major Fred Pryor  
(Proxy for Major Meek)  
Lieutenant Ray Benn  
Deborah Cook  
Mike Dearing  
Sheriff Tom Debaun

Gerald Gagne  
Don Kottowski  
David Mollenkopf  
D. Michael Paxton  
Cindy Snyder

Advisory members present:

Sergeant John Clawson  
Sergeant John Richards  
Carrie Hampton

### **OPENING COMMENTS**

Major Fred Pryor is serving as Acting Chairman for Chairman Meek, as he had a death in the family. Chairman Pryor called the meeting to order at 10:00 a.m., with a quorum present.

### **CORRECTIONS/ADDITIONS TO MINUTES OF THE JUNE 8, 2004 MEETING**

Gerald Gagne made a motion, seconded by Deborah Cook, to accept the minutes as written. The motion passed unanimously.

### **OLD BUSINESS**

Chairman Pryor announced that Item "A" (IDACS 2000 Upgrade) would be deferred to the next meeting, in the interest of time. There are several voting items on the agenda.

### **Proposed Changes to IDACS Training and Certification Program**

Chairman Pryor said we would discuss the proposals one at a time and vote on each issue individually.

- 1. Require all operators that are being certified the first time, must take an instructor led course. Then return to their agency to take an on-line test.**

Kelly Dignin, IDACS Instructor, stated it could be “any certified instructor”.

Mr. Gagne asked if they are still retaining the six (6) month period? Ms. Dignin answered “yes”.

The Chairman asked Ms. Dignin if a date has been discussed for this to go into effect, with the approval of the Superintendent, and she answered January 1, 2005.

Mr. Gagne made a motion to accept Proposal #1 for the IDACS training. Motion carried.

**2. If an operator fails the on-line test two (2) times, they must attend an instructor led class.**

Ms. Dignin stated the number of times for failing the test could be changed.

Mr. Gagne stated since the on-line test is by “open book”, surely two (2) times would be enough.

Mr. Gagne then made a motion to accept Proposal # 2, seconded by Deborah Cook. Motion carried.

**3. An agency placed on Probation/Suspension, will be required to send all operators/coordinator to an instruction led class if they are due for re-certification during the Probation/Suspension period. The IDACS Committee could require all employees to attend an instructor led class.**

After discussions, some of the wording was changed in Proposal #3. It now reads as follows:

**3. (Revised) An agency placed on Probation/Suspension, *may* be required to send all operators/coordinator to an *instructor* led class if they are due for re-certification during the Probation/Suspension period. The IDACS Committee could require all employees to attend an instructor led class *designated by the IDACS Committee*.**

Tom Debaun had made a motion, and then amended his motion, to include the above changes, to accept Proposal #3 with the revisions. Mike Dearing seconded the motion. Motion carried.

**4. An operator/coordinator that is found to have misused the IDACS/NCIC Systems, the IDACS Committee may require them to attend an instructor led class before System access is continued.**

After discussions again, some of the wording was changed in Proposal #4. It now reads as follows:

**4. (Revised) *If* an operator/coordinator that is found to have misused the IDACS/NCIC Systems, the IDACS Committee may require them to attend an instructor led class *designated by the IDACS Committee*, before System access is continued.**

Tom Debaun had made a motion, and then amended his motion, to include the above changes, to accept Proposal #4 with the revisions. Michael Paxton seconded the motion. Motion carried.

2.

**5. By end of 2004, all testing will be done on-line.**

Vivian Nowaczewski, IDACS Instructor, suggested changing the beginning of Proposal #5 to read, "Effective January 1, 2005".

**5. (Revised) *Effective January 1, 2005*, all testing will be done on-line.**

**Gerald Gagne made a motion the amended Proposal #5 be accepted. Don Kottlowski seconded the motion. Motion carried.**

**6. All test scores must be 80% or above to be considered a passing grade.**

There was discussion, and then Tom Debaun suggested to split the difference and made a motion to make it 75% to be a passing grade effective January 1, 2005

**6. (Revised) *Effective January 1, 2005*, all test scores must be 75% or above to be considered a passing grade.**

There was no "second" to the motion and the motion failed.

After very lengthy discussions debating whether a passing score should be left at 70% or raised to 80% or somewhere in between, with several reasons for supporting each score, Tom Debaun made a motion to table Proposal #6 until the next IDACS Committee meeting in December.

## **NEW BUSINESS**

### **IDACS Committee Chairman Report**

Due to the lengthy list, the following has been printed and distributed to committee members.

#### **New Agencies/Additional Terminals Approved**

After receiving favorable recommendations from the System Security Officers and the System Coordinator, the following additional terminals and new terminal agencies have been approved. (See the enclosed attachments to the minutes due to the number involved).

#### **Terminal Operators Approved**

After receiving favorable recommendation from the System Coordinator, the Chairman approved twenty-eight (28) IDACS operators with an arrest record. The decision was based on there being no felony convictions.

### 3.

#### **Veterans Administration – Chief Robert McDonald**

Chairman Meek had asked Chief McDonald to attend this meeting. There have been two (2) violations by the Veterans Administration in the past two (2) years by improper dissemination of IDACS information. The Chief was asked to make a short presentation to the Committee on what he has done to remedy the issues and then Chairman Meek will provide an answer to the Chief, in writing, in the next week or so.

Chief McDonald introduced himself and stated in the last two (2) years he had two (2) staff members illegally use NCIC. Both have been given very strong letters of warning and indicated that if there is another violation of this nature; suspension, and they will even take it further, it is also for the whole staff that works for him, and termination is possible.

Chief McDonald stated he hoped the Committee would accept this and his apology for the incidents that took place.

Chairman Pryor thanked the Chief.

#### **IDACS Coordinator Report**

Mr. Dearing reported he recently was made aware that there are some agencies that do not have Adobe Acrobat Reader. Those agencies cannot download Adobe because they are not authorized to access the Internet, thus they cannot read the articles in the Help File, which is Technical Update Bulletins, Newsletters, and an article on the NCIC/ORI Updates. He stated he was not sure what the answer is for those agencies. His thought is to download Adobe to a floppy or a disk and then upload it back on to their hard drive. He was not sure if this is possible or not.

Chairman Pryor stated he understands the problem that with viruses, etc., security is being tightened down on the abilities of the operators, so without Internet access, they can't get the information they need. The Chairman asked Mr. Dearing if they plan to continue to mail hard copies to those agencies that say they can't receive them via the Internet? Mr. Dearing stated they could continue to mail, if they know which agencies can't receive the information otherwise.

Ms. Dignin stated it is free to download Adobe and recommends agencies contact their IT Technician for possible help.

#### **IDACS Security Officer's Reports**

Sgt. John Clawson reported Wabash County Sheriff Department was given a violation due to entries not supported by documentation and validation issues.

Sgt. Richards reported two (2) agencies with violations. ISP Lafayette for entries not supported by documentation and Tell City Police Department for improper dissemination of Triple I given to FSSA.

#### 4.

### **AREA REPRESENTATIVE'S REPORTS**

Area I Not represented today. Jamalyn Bogan of Valparaiso Police Department was newly elected to the position on August 13th, but unable to attend because of a sick child today.

Area II Cindy Snyder – A meeting was held on July 30<sup>th</sup> at the State Police Post in Fort Wayne and they had twenty-five (25) present.

Some of the concerns that were discussed included the situation with fingerprints and name changes and it was discussed with the Security Officer. The testing; which has been discussed today, and concerns about the eighty percent (80%) was discussed. Another item was Supplemental information not coming back. Ms. Snyder had called IDACS and learned they were working on the problem. Another concern is Division of Family Services running information on people they are placing children with. Validations – One (1) agency lost all of their files and at that point they didn't have a backup even in IDACS.

Ms. Dignin stated, if someone gets married, they will change their name in the system so when they log on it will show their married name, but we cannot change the user ID – there is not capability to do that and keep continuity.

Chairman Pryor said in regards to FSSA; Child Placement Case Workers are permitted to use Triple I if the state has an approved state statute that mandates fingerprint-based checks. The State of Indiana does not have a statute; therefore, neither name-based checks in Triple I or fingerprint-based checks via IAFIS are permitted.

Mike Dearing said he has the response from the FBI on this; regarding access. They gave a language model to use to be in compliance with what their requirements are, in order for the FSSA to have access.

Area III Gerald Gagne – Their Fall Area Meeting will be held on September 23rd at Paynetown. Nancy Manley is going to retire soon and she wanted to have her outdoor cookout again.

Area IV Deborah Cook – Nothing to report and she has not received any complaints on the system. Ms. Cook hopes to schedule their next meeting during the first or second week of October.

Area V David Mollenkopf –The only item he has, is working with IPD trying to get them up and running. The Fall Area Meeting is not planned yet.

## **OTHER NEW BUSINESS**

None

5.

## **GENERAL DISCUSSION**

Clay Carter, of the Huntington County Sheriff's Department, wanted to thank IDACS for the salute they gave him in the last newsletter. That was probably the highlight of his career. This will be his last meeting as IDACS Coordinator. Tara Donnelly will be the new IDACS Coordinator for our agency after the Committee accepts her. Mr. Carter said he would probably attend some meetings from time to time and it has been a pleasure for him to serve all these years.

Chairman Pryor thanked Mr. Carter for his input through all these years, it has been enlightening, been long, but we appreciate him.

## **AUDIENCE QUESTIONS/COMMENTS**

A gentleman in the audience from Ohio County said they have had their Omnixx system since January of this past year and have never been prompted for the Archive, which they had expected and they get "bad logs" about once a week. If it is not archived, is it going directly to a "bad log" situation? The other concern is, about two (2) weeks ago on a Saturday night, we went "belly up" and we were down thirty-six (36) hours. When we called for support, we were told to let our IT person handle it – we don't have an IT person. We ended up having to un-install Java, un-install Omnixx and go through the whole process again just like the first time installing.

Sgt. Clawson said other agencies were also complaining. If your system automatically upgrades Java, you have to go through that process again. **You should not upgrade Java.**

Chairman Pryor stated that we have a gui environment and an intelligent device sitting there, that every once in a while, there will be problems and it could be any number of problems that could corrupt the Omnixx system. You almost need to have someone for an IT person, but your decision to un-install and re-install is probably the best advice for the situation, rather than trying to diagnose what may be hours upon hours of how do I fix this without un-install and re-install.

Dennis Eaton said there are at least five (5) major problems pending for Datamaxx at the present time. This gentleman hit on two (2) of the five (5). His comments are well placed and I feel sorry for any agency that doesn't have a fourteen (14) year old from the high school available to do desktop support, because there are some agencies that have tapped their high school for people to do support for them. Omnixx and Java is not unlike other desktop software, occasionally it is going to need attention. We wanted a gui environment, so we got it. Are there other clients out there? Maybe. Can you build your own? Absolutely. If you are not happy with Omnixx, the specs are on the website, you can build your own if you want, we have agencies that have already done that.

6.

Michael Paxton said the correlation between the archive and “bad logs” problem is more likely reversed, you are not prompted to archive because you have a “bad logs” problem. Your logs never really fill up to the point that you need to archive. Datamaxx has not yet provided a solution and we have sent to-date, probably a dozen copies of full installs, the bad logs and everything on the problem workstation to the Datamaxx Engineering staff. Datamaxx still has not indicated they have a real solution to the problem. We have had some very innovative agencies, which have come up with some means of patching together several logs where they have one continuous log to archive these logs off. That, is a “at your own risk” kind of thing. We have reported those problems to Datamaxx, hopefully to enlighten them additionally, but as yet, have not heard any solutions.

If you have problems, report them to the ISP/DOC so they can be addressed in the Problem Log and we can address them, as Datamaxx’s formal client.

ADJOURNMENT

Gerald Gagne made a motion to adjourn the meeting. Dave Mollenkopf seconded the motion. There being no further questions or comments, the Chairman adjourned the meeting.

**The next meeting will be Tuesday, December 7, 2004, (10:00 a.m.) at the Indiana State Police Post (D #52), 8500 East 21<sup>st</sup> Street, Indianapolis, IN.**

7.

## ATTACHMENTS

### New Agencies/Additional Terminals

After receiving favorable recommendations from the System Security Officer and the System Coordinator, the following new terminal agencies and additional terminals have been approved.

Hand out, due to the number of New Terminal Agencies and Additional Terminals.

### Terminal Operators Approved

After a receiving favorable recommendation from the System Coordinator, 28 IDACS operators with an arrest record have been approved. The decision was based on there being no felony conviction.



## NEW TERMINAL AGENCIES

<u>ORI</u>	<u>Agency</u>	<u>Number of Workstations</u>
IN0160000	Decatur Co Shf	
IN071013G	St. Joseph Co Adult Prob	1
IN079021J	W Lafayette City Ct	1

## NEW AGENCY – Mobile Data Device Only

<u>ORI</u>	<u>Agency</u>	<u>Number of MDD's</u>	<u>Behind Regional Center</u>
IN0350201	Warren PD	2	Huntington PD

## ADDITIONAL WORKSTATIONS

<u>ORI</u>	<u>Agency</u>	<u>Number of Workstations</u>
IN0020200	RDC Ft Wayne	1 inquiry in Parking Enforcement
IN0080000	Carroll Co	1 in Dispatch
IN0290000	Hamilton Co Shf	1 in Squad 1
		1 in Squad 2
		1 in Squad 3
		1 in Investigations
		1 in Warrants Clerk Backup
		1 in Dispatch Console 7
		1 in Dispatch Console 8
		Total 7
IN0340100	PD Kokomo	1 in dispatch
		1 in supervisor's office
		Total 2
IN057023N	RDC Noble Co	1 in Warrants
IN0640100	Chesterton PD	1 in Distpatch
IN078013N	Switzerland Co	1 in Dispatch
IN0790000	Tippecanoe Co Shf Dept.	2 in squad room
IN0790200	West Lafayette PD	18 Additional Workstations
IN0840100	Terre Haute PD	1 in Dispatch
INISP4300	SP Seymour Laptop -	1 Supervisor's Office

## **Behind The Fort Wayne Regional Computer Center**

IN002011N	PD Fort Wayne	1 in the Parking Enforcement Dept.
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**Behind The Evansville Regional Computer Center**

<u>ORI</u>	<u>Agency</u>	<u>Number of Workstations</u>
IN0820100	Evansville PD	DOMESTIC VIOLENCE DOMESTIC VIOLENCE DOMESTIC VIOLENCE DOMESTIC VIOLENCE WEST PATROL WEST PATROL WEST PATROL WEST PATROL WEST PATROL WEST PATROL EAST PATROL EAST PATROL EAST PATROL MP HQ UNIT MP HQ UNIT ADULT INVESTIGATIONS ADULT INVESTIGATIONS Total 16
IN082015A	Vanderburg Co Pros	1

**Behind The Hammond Regional Computer Center**

<u>ORI</u>	<u>Agency</u>	<u>Number of Workstations</u>
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**Behind The Indianapolis Regional Computer Center**

<u>ORI</u>	<u>Agency</u>	<u>Number of Workstations</u>
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**MDD Agency behind the Indianapolis Regional Computer Center**

<u>Agency</u>	<u>ORI</u>	<u>Number of MDD's</u>
Brownsburg PD	IN0320100	35

**MARION CO SHF**

<u>ORI</u>	<u>Agency</u>	<u>Number of Workstations</u>
IN0490000	Marion Co Shf	1 Homicide and Robbery 1 4134 N Keystone

*NEW MOBILE DATA AGENCIES*

<u>ORI</u>	<u>Agency</u>	<u>Number of MDD's</u>	<u>Behind Regional Center</u>
IN0350001	Huntington Co Shf	17	Huntington PD
IN0480001	Madison Co Shf	2	

Additional Mobile Data Devices

<u>ORI</u>	<u>Agency</u>	<u>Number of MDD's</u>
IN0450601	Griffith PD	9

Terminal Agencies Requesting Mobile Data Devices

<u>ORI</u>	<u>Agency</u>	<u>Number of MDD's</u>
IN04501401	Merrillville PD	53

CAD

IN0870001	Warrick Co. Shf	3 Dispatch
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**Terminal Agencies that have become non-terminal agencies.**